

## ENCORE DANCE ACADEMY COVID GUIDELINES

*\*All families must virtually initial and agree to our new policies and guidelines before attending their first class.*

### **General Liability Waiver**

I understand and agree that participating in any dance lesson or class, workshop, rehearsal or performance, there is a possibility of physical injury. I voluntarily agree, therefore, to assume all risks and responsibility for any such injury or accident, which might occur to me (or my child) during any of Encore Dance Academy classes, lessons, rehearsals, performances, or activities. I also exempt, release, and indemnify Encore Dance Academy, its owners, agents, volunteers, assistants, employees, guest artists, faculty members, and/or students from any and all liability claims, demands, or causes of action whatsoever from any damage, loss, injury, or death to me or property which may arise out of or in connection with participation in any classes or activities conducted by Encore Dance Academy. I further hereby voluntarily agree to waive my rights and that of my heirs and assigns to hold Encore Dance Academy, its owners, employees, volunteers, assistants, guest artists, and/or students liable for such damage, loss, injury, or death. I understand that I should be aware of my physical limitations and agree not to exceed them.

### **Assumption of Risks and Waiver of Liability Related to COVID-19**

The novel coronavirus, COVID-19, has been declared a worldwide pandemic by the World Health Organization. COVID-19 is extremely contagious and is believed to spread mainly from person-to-person contact. As a result, federal, state, and local governments and federal and state health agencies recommend social distancing and have, in many locations, prohibited the congregation of groups of people. Encore Dance Academy has put in place preventative measures to reduce the spread of COVID-19; however, Encore Dance Academy cannot guarantee that you will not become infected with COVID-19. Further, attending classes at Encore Dance Academy could potentially increase your risk of contracting COVID-19.

By signing this agreement, I acknowledge the contagious nature of COVID-19 and voluntarily assume the risk that I may be exposed to or infected by COVID-19 by attending classes at Encore Dance Academy and that such exposure or infection may result in personal injury, illness, permanent disability, and death. I understand that the risk of becoming exposed to or infected by COVID-19 at Encore Dance Academy may result from the actions, omissions, or negligence of myself and others, including, but not limited to Encore Dance Academy employees, volunteers, and program participants and their families. I voluntarily agree to assume all of the foregoing risks and accept sole responsibility for any injury to myself (including, but not limited to, personal injury, disability, and death), illness, damage, loss, claim, liability, or expense of any kind that I may experience or incur in connection with my participation to Encore Dance Academy classes ("Claims"). I hereby release, covenant not to sue, discharge, and hold harmless Encore Dance Academy, its employees, agents, and representatives, of and from the Claims, including all liabilities, claims, actions, damages, costs or expenses of any kind arising out of or relating thereto. I understand and agree that this release includes any Claims based on the actions, omissions, or negligence of Encore Dance Academy, its employees, agents, and representatives, whether a COVID-19 infection occurs before, during, or after participation in any class at Encore Dance Academy.

I understand and agree that this is a fluid situation which could change as the season progresses. By agreeing to these policies, I acknowledge that I have read through the COVID-19 protocols and guidelines (located on the EDA website). I understand and agree that these protocols and guidelines could change as our local health regulations and or medical advice changes. I understand and agree that any updates to these protocols and guidelines will be emailed to me (and will be posted on the website) and must be adhered to upon receipt.

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**Severability:** I further agree that this Waiver of Liability, Assumption of Risk and, Indemnity Agreement is intended to be as broad and inclusive as permitted by law, and that if any portion is held invalid the remaining portions will continue to have full legal force and effect.

**Governing Law and Jurisdiction:** This Agreement shall be governed by the laws of the State of Massachusetts and any disputes arising out of or in connection with this Agreement shall be under the exclusive jurisdiction of the Courts of the State of Massachusetts.

**Acknowledgment of Understanding:** I have read this Waiver of Liability, Assumption of Risk, and Indemnity Agreement, fully understand its terms, and understand that I am giving up substantial rights, including my right to sue. I confirm that I am signing the agreement freely and voluntarily and intend my signature to be a complete and unconditional release of all liability to the greatest extent allowed by law.

### **Cancellation of Enrollment Policies/Refunds**

We are a small business operating at limited capacity at a time of high uncertainty. Due to guidelines limiting the number of students allowed in our classrooms – every space is important. It is vital that class spaces are filled by students who will be committing to a full program – which ends in June. Furthermore, due to the uncertain nature of resurgence, we have put policies in place to protect ourselves should we need to close our in-studio doors and assume classes virtually. We hope that you can understand that these changes are essential to ensure the survival of our business. Please direct any questions to [erica@encoredanceacademy.net](mailto:erica@encoredanceacademy.net).

- **Cancellation of Enrollment Past November 1<sup>st</sup>:** By registering for dance classes, you are committing to payments from the time of enrollment through June 1<sup>st</sup>. Should you not wish to continue your enrollment after November 1<sup>st</sup> you will assume ALL tuition payments for the remainder of the year (through June 1<sup>st</sup>).
- **Resurgence Scenario:** All classes are backed with a virtual class option via Zoom. Should the studio need to close its in-studio classes, classes will automatically begin via Zoom. Should you not wish to continue classes virtually, no refunds or discounts will be given for tuition for the time period involved. Should you not wish to continue your enrollment after November 1<sup>st</sup> you will assume ALL tuition payments for the remainder of the year (through June 1<sup>st</sup>).
- **Child Is Sick/Quarantining:** All classes are backed with a virtual class option via Zoom. Should your child need to stay home if they are sick, experiencing symptoms, or quarantining - they may take class via Zoom if they are feeling up to it. Should you not wish to continue classes virtually, no refunds or discounts will be given for tuition for the time period involved. Should you not wish to continue your enrollment after November 1<sup>st</sup> you will assume ALL tuition payments for the remainder of the year (through June 1<sup>st</sup>).

### **Daily COVID Screening Questions**

If anyone in your family has been feeling unwell, or if you have been in contact with anyone that is sick, we ask that you do not send your dancer to class. Please use the virtual option for class via Zoom. Each time you send your child to the studio please review the following:

Today or in the past 24 hours, has your child or any household members experienced:

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- ➔ FEVER/CHILLS
- ➔ NEW MUSCLE ACHES
- ➔ COUGH
- ➔ SORE THROAT
- ➔ DIFFICULTY BREATHING
- ➔ UNEXPLAINED RASH
- ➔ NEW LOSS OF SMELL OR TASTE

If you answered "yes" to any of the above questions, your child is unfortunately unable to enter the building. We ask that you please use the virtual option for class via Zoom. Individual must show proof of a negative COVID test result and must be cleared by a physician via documentation in order to return to the studio. If you refuse to get the student tested, please remain home for 14 days from symptom onset. Student must be cleared by a physician with documentation in order to return to the studio.

In the past 14 days:

- ➔ Has anyone in your household been diagnosed with COVID-19?
- ➔ Have you been told to quarantine yourself by any public health authority?
- ➔ Have you had close contact with a person known to be infected with COVID-19?
- ➔ Have you traveled anywhere on a commercial airplane?
- ➔ Have you traveled to a state that is a known "hot spot"?

If you answered "yes" to any of the above questions, your child is unfortunately unable to enter the building. Please use the virtual option for class via Zoom. Please self-quarantine for 14 days. At the end of 14 days, individual must show proof of a negative COVID test result and must be cleared by a physician via documentation in order to return to the studio. If you refuse to get the student tested, you will still need to remain home for 14 days from symptom onset. Student must be cleared by a physician with documentation in order to return to the studio.

### **Protocol for Handling COVID-19 Symptoms and Exposures**

*Individual is Symptomatic:*

- Student or teacher will stay home from the studio. Individual should be tested for COVID-19. Students may take class via Zoom. Teachers will find coverage for their classes.
- Individual must show proof of a negative COVID test result and must be cleared by a physician via documentation in order to return to the studio.
- Refusal to get tested – Individual must remain home for 14 days from symptom onset. Students may take class via Zoom. Student must be cleared by a physician with documentation in order to return to the studio.

*Student is Exposed to Confirmed Positive COVID-19 Individual:*

- Student will stay home from the studio for 14 days. Individual should be tested for COVID-19. Students may take class via Zoom. Teachers will find coverage for their classes.

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- Negative test result – Individual must show proof of a negative COVID test result and must be cleared by a physician via documentation in order to return to the studio.
- Refusal to get Tested – Individual must remain home for 14 days from symptom onset. Students may take class via Zoom. Student must be cleared by a physician with documentation in order to return to the studio.
- Positive test result – Student or teacher must notify the studio of a positive test result. Any teachers or students who were in direct contact (I.E in the same closed classroom) with the positive individual will use the virtual class option for 14 days. At the end of 14 days, individuals must show proof of a negative COVID test result and must be cleared by a physician via documentation in order to return to the studio.

A studio-wide email will be sent in the event of a positive case at the studio. Our studio adheres to stringent cleaning protocols of the studio spaces, lobby areas and all high touch surfaces - in between classes and at the end of each day. All studios are equipped with hepafiltration systems to circulate the air. All staff members are required to wear proper face coverings at all times. All students ages 3 and above are required to wear masks at all times. In accordance with advice from local health officials, any students or teachers who were not in direct contact (I.E in the same closed classroom) should not be impacted.

### *Student or Teacher Receives Confirmed Positive COVID-19 Test:*

- Student or teacher must notify the studio of a positive test result. Any teachers or students who were in direct contact (I.E in the same closed classroom) with the positive individual will use the virtual class option for 14 days. At the end of 14 days, individuals must show proof of a negative COVID test result and must be cleared by a physician via documentation in order to return to the studio.

A studio-wide email will be sent in the event of a positive case at the studio. Our studio adheres to stringent cleaning protocols of the studio spaces, lobby areas and all high touch surfaces - in between classes and at the end of each day. All studios are equipped with hepafiltration systems to circulate the air. All staff members are required to wear proper face coverings at all times. All students ages 3 and above are required to wear masks at all times. In accordance with advice from local health officials, any students or teachers who were not in direct contact (I.E in the same closed classroom) should not be impacted.

### **General Requirements**

- We have increased the number of sanitizing stations throughout the studio. We require that anyone entering the studio sanitize at the front desk.
- Waiting areas will be restricted. For dancers ages Pre-School 1 and up we will be requiring drop off only. If you are not comfortable leaving your child entirely, we encourage you to wait in your car in our Main Parking Lot or Colonial Manor Parking Lot. Parents of dancers enrolled in Baby Dance - one parent may be allowed inside if it is deemed absolutely necessary - please, no siblings. If your child enters willingly, we will ask you to wait in your car in our Main Parking Lot or Colonial Manor Parking Lot. Please note our lobby is limited to 8 patrons at any time.
- “Camera Weeks” will be via Zoom until further notice. For a list of “Camera Weeks” please visit our website under → GENERAL INFO → IMPORTANT DATES.
- We encourage all families to make their tuition and other payments through the Parent Portal.

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- All water dispensers have been closed. Please make sure your dancer brings plenty of water to class in a clearly marked water bottle. Dancers are not allowed to bring food into the studio at any time.
- Dancers will not be allowed in the studio until 5-10 minutes before their scheduled class. There will be a staff member monitoring the door.
- All dressing rooms are closed and off limits. Cubbies will not be available. The Lost and Found and Shoe Swap have been removed. Anything left at the studio at the end of the night will be disposed of to maintain sanitary conditions.
- Dancers need to arrive dressed and ready for class. There will be no changing allowed in the restrooms. Dancers will bring all their belongings into the classroom with them. They will change shoes in there.
- Upon the end of class, dancers will be escorted to the Main Lobby doors for dismissal. Please have a parent or guardian waiting outside the Main Lobby Doors – please maintain social distance while waiting. DO NOT BE LATE FOR PICKUP.
- Class size limits will follow guidelines implemented by state and federal organizations. All dancers will be spaced 6 feet apart while in their stationary spots.

### Mask Requirements

- Everyone is required to wear a mask when entering and exiting the studio OR using the restrooms.
- All students ages 3 and older, ***are required to wear a mask at all times*** – even during classes. Students ages 2 and under do not need to wear a mask per the guidance listed by the CDC. If you would like your child to wear their mask for the entirety of class, please email [erica@encoredanceacademy.net](mailto:erica@encoredanceacademy.net).
- Staff will wear proper face coverings at all times.

### Sanitation Protocols

- All staff members have received training regarding social distancing and hygiene protocols.
- All staff members are required to wear proper face coverings at all times. All staff members will be exercising proper hand washing in between classes and proper hand sanitation in class.
- All students ages 3 and older are required to wear a mask. All students will be asked to sanitize their hands when they enter and exit the classroom. Should they need to use the restroom, they will need to sanitize again.
- All staff members will monitor their temperature throughout the week and will have their temperature checked the day(s) they are working.
- All classrooms, bathrooms, lobby areas and high touch areas will be properly sanitized in between classes and at the end of each day. Every cleaning will be logged.
- All studios and lobby areas will be equipped with hepafiltration systems to circulate airflow.